## **Attachment: Formatting for Standard Cancer Center Summaries**

Standard Cancer Center Information Summaries ensure consistency and thoroughness of peer review of competing applications and also are used to produce summary reports on the Cancer Centers Program.

#### **Submit the following summaries by application type:**

<u>Code</u>	Type of Application	Submit Summaries
Type 1 or 1A	New, Competing or Amended	1, 2, 3, and 4
Type 2 or 2A	Competing Renewal or Amended	1, 2, 3, 4, and 5
Type 3	Administrative Extension with Funds	Consult Program Director
Type 5	Non-competing Continuation	1, 2, 3, and 4

Centers must also submit an electronic copy of their summary information, in a format compatible with the Cancer Centers Branch database, directly to the Cancer Centers Branch at the time as the application is submitted. Send summary information as an attachment to either of the email addresses below.

ccsgdata@mail.nih.gov

#### **General Instructions for Summaries:**

- Insert the full grant number (i.e. 1P30CA000000-01) in the upper right corner of *each* page.
- Label summaries consistently (i.e. 1A, 1B, 1C).
- Provide *only* the information requested.
- Follow the example formats provided.

#### Summaries 1A, 1B, 1C, and 1D

# Cancer Center Senior Leaders, Research Programs, Program Members, and Shared Resources as of the Reporting Date Indicated on the Summary

**Summary 1A:** List the names, titles, and academic degree(s) of the senior leadership of the Center (e.g., Cancer Center Director, Deputy Director, Associate Directors, etc.). Indicate a change in leadership with an asterisk next to the new leader's name.

**Summary 1B**: List the name of each Program, the name and academic degree(s) of the Program Leader, and the number of members in the program. Indicate a change in leadership by an asterisk next to the new leader's name. Assign a unique reference code (e.g., 01, 02, or GYN, GU, etc.) to each program in this table (for use in Summaries 2 and 4). Do not list developing programs. Use the code (ZY) for non-programmatically aligned members. Use this code also to identify projects (Summary 2) and trials (Summary 4) conducted by non-aligned center members. Do **not** list individual program members.

**Summary 1C:** Provide the total number of programmatically aligned and non-programmatically aligned members, and the total of all center members.

**Summary 1D:** List the full name of each shared resource of the cancer center, and the name and academic degree(s) of the resource director. Select up to three category codes for each shared resource from the list entitled "Categories of Shared Resources." Include *only* shared resources proposed for support by the CCSG. Developing cores, which may be supported with developmental funds, should be clearly identified.

Note: No problem from our perspective with deleting developing programs, but we do use the information on developing cores and would like to leave that in.

**Categories of Shared Resources:** Assign each shared resource with the appropriate 3-digit number (maximum of three category codes) to indicate the applicable categories and subcategories.

Category 1: Laboratory Science										
1.01 Biochemical Analysis	1.19 Cyclotron or Radiolabeling									
1.02 General Animal Facility	1.20 Molecular Biology									
1.03 Transgenic Facility	1.21 Nucleotide Sequencing									
1.04 Special Breeding	1.22 Protein & Peptide Sequencing									
1.05 Animal Health (Pathology/Histology)	1.23 Monoclonal Antibodies									
1.06 Animal Health (QC)	1.24 NMR									
1.08 Specific Pathogen Free (Barrier Animal Facility)	1.26 MRI									
1.09 Nude Mouse	1.27 Spectrometry, Other (Specify)									
1.10 Specialized Animal Svcs (Irradiation)	1.28 Radiobiology									
1.11 Biohazard Control	1.29 Oligonucleotide Synthesis									
1.12 Organic & Synthetic Chemistry	1.30 Protein/Peptide Synthesis									
1.13 Chromatography	1.31 Toxicology/Mutagenesis Testing									
1.14 Cytology-Analytic & Immunologic	1.33 Confocal Microscopy									
1.15 Cytogenetics	1.34 Xray Diffraction									
1.16 Genetics	1.35 DNA Array									
1.17 Electron Microscopy	1.36 Proteomics									
1.18 Flow Cytometry	1.37 Other (Define)									
Category 2: Lab	ooratory Support									
2.01 General or Equipment Repair	2.04 Illustration/Photography/Typeset									
2.02 Machine Shop	2.07 Tissue Culture									
2.03 Glassware Washing	2.08 Media Preparation									
	2.10 Other (Define)									
	ology, Cancer Control									
3.01 Cancer Control	3.05 Nutrition									
3.03 Epidemiology	3.06 Other (Define)									
3.04 Survey										
	inical Research									
4.02 Clinical Trials Protocol Management & Data	4.05 Pharmacology (Lab Tests)									
Management	4.06 Human Tissue Acquisition & Pathology/Histology									
4.03 Clinical – Other	4.07 Gene Therapy/Vector									
4.04 Pharmacology (Animal)	4.08 Other (Define)									
Category 5: Administrative	Category 7: Informatics									
5.01 Secretarial/Word Processing	7.01 Clinical Research Informatics									
	7.02 Bioinformatics									
Category 6: Biostatistics	7.03 Public Health/Epidemiology Informatics									
6.01 Biostatistics	7.04 Other (Define)									
	Category 8: Miscellaneous									
	8.01 (Define)									

Example Format 2P30CA654321-50

# Outstanding University Cancer Center Reporting Date: xx/xx/200x

# **Summary 1A - Senior Leadership**

Name of Senior Leader	Title of Leader	Degree(s)
Sutton, Baylor D.	Principal Investigator	M.D., Ph.D.
Marucco, Gina L.	Deputy Director	Ph.D.
Galley, Mark E.	Assoc. Director for Basic Science	M.D.
Barrie, Thomas X.	Assoc. Director for Clinical Research	M.D., Ph.D.
Wong, Lee R.	Assoc. Director for Population Research	Ph.D.
Young, Jenni Jo	Assoc. Director for Administration	MHA

# **Summary 1B - Programs, Leaders, and Codes**

Progran	n		Total # Members
Code*	Program Name	Program Leader(s)	(including leader)
01	Molecular and Cellular Biology	Harrington, Marc, M.D, Ph.[	D. 25
02	Cancer Control and Prevention	Pham, Phuong T. K., Ph.D.	14
03	Epidemiology	Kaufman, Richard, M.D., Ph	n.D. 19
04	Developmental Therapeutics	Wood, Mary, M.D., Ph.D.	15
05	Women's Cancers	Miller, Barbara, Ph.D	22
CCGC	Cell Cycle and Growth Control	Neuhauser, Beverly N., M.D.	). 12
IM	Immunology	*Bhorjee, Jaswant, M.D., Ph	n.D. 27
ZY	Non-Aligned Members		12

<sup>\*</sup> Centers may use any coding scheme they wish.

# **Summary 1C: Cancer Center Membership**

Type of Member	Total Number
Programmatically Aligned Members (Individuals)	135
Non-Programmatically Aligned Members (Individuals)	12
Grand Total - Total Number of Center Members (Individuals)	147

# **Summary 1D: Shared Resources**

Name of Shared Resource	Resource Director(s)	Category
Biostatistics	Francini, Benjamin, Ph.D.	6.01
DNA Microarray (developing)	Poole, Bruce D., M.D.	1.35
DNA Sequencing	Kelley, Steven, S., M.D., Ph.D.	1.22
Genomics and Proteomics	Goldstein, Phillip, M.D.	1.36
Bioinformatics	Mayrend, Jody, Ph.D.	7.02
Organic Synthesis	Singer, Richard, F., M.D., Ph.D.	1.12
Transgenic Animal Facility	Peterson, Douglas, M.D. / Barns, Nancy, M.D.	1.03, 1.06 ,1.09

### Summary 2A: Active Funded Projects as of the Reporting Date Indicated on the Summary

List all active funded, cancer-relevant projects competitively awarded by external sources to the fiscally responsible institution of which the cancer center is a part. If more than one institution is an integral part of the cancer center, provide a Summary 2A for each institution. Separate the list of grants in alphabetical order by Principal Investigator's last name into two parts:

- active funded research projects
- training and career development grants

In Summary 2a, do not sort or group grants by research Program or funding agency. (Note: A list of the externally funded projects by Program is requested for competing renewal applications as part of the programmatic description. See Section 8.0, Research Programs.)

For each project, list the Principal Investigator (PI); funding source (e.g., NCI, NIAID); complete project number with prefix and suffix showing the current grant year (e.g., 5R01 CA012345-06, 2N01CA654321-12); full project period (e.g., 3 yr:1/1/05-12/31/07 etc.) and the full project title.

Identify the CCSG approved research program(s) to which each project belongs in the "prog code" column using the codes from Summary 1B. For individual projects split among two or more research programs, list the grant in separate records for each program code to which the project is assignable, with the code in the "prog code" column, and the proportion attributable to the program in the "%" column. List once, in the first record only, the total direct costs of the grant in the "Direct Cost" column and the total costs (direct plus indirect) in the "Total Cost" column. For the last two columns, and for each record, calculate the proportional amounts of direct and total costs attributable to the program. The *Dubois*, *Y*. grant in the example format demonstrates how to document a split project. For national trials coordinated by your center, indicate only the direct and total costs for work performed at your center.

The sum of the percentages and dollars of any project assigned to different programs should not exceed 100%. However, if only part of a project is carried out within the cancer center, only the cancer center portion should be shown; the total percentage for such a project will be less than 100%.

Use the non programmatically aligned (ZY) to list any funded research projects or parts of projects not assigned to approved research Programs, and all other miscellaneous project assignments, such as instrumentation grants, cores of funded projects, a Cancer Information Service or SEER contract, and the CCSG itself.

For each project provide the direct and total costs (direct and indirect) for the current year. If an award consists of multiple projects (i.e. a P01 or SPORE), then list each assignable project with the name of the PI/name of the project leader as shown in the example format." P01 and SPORE administrative cores may be assigned to the non-programmatically aligned (ZY) category. See the example format for P01s.

Using the same procedure as above, list all training awards and research career development awards at the end of Summary 2A in a separate section, following a subtotal of the research grants. Identify all training grants with the program code "**T**," regardless of the source or type, including the F, K and T series NIH grants. Provide a subtotal of the training grants (if any) and a grand total of all grants.

## Summary 2A - Example Format 2P30CA654321-50

# Outstanding University Cancer Center Active Funded Projects as of Friday, July 11, 2003

	Funding	0	Start		5 . 70	D: 0 /	<b>T</b> ( <b>O</b> (	Prog	٥,	n n:	
PI	Agency	Grant #	Date	End Date	Proj Title	Dir Cost	Tot Cost	Code	%	Prog Dir	Prog Tot
Alfred, L.	NIH	5R01DK059736-04	06/05/95	04/30/05	Regulation of mitochondrial inheritance in yeast	197713	342043	4	100	197713	342043
Allieu, L.	INILI	3K01DK039730-04	00/03/93	04/30/03	Cancer Chemotherapy Program	197713	342043	4	100	197713	342043
Blake, J.	NCI	5P01CA074846-07	07/23/01	04/30/06	Project (Program Director)	1116373	1931325				
					Cancer Chemotherapy Program						
Blake/Maleck	NCI	5P01CA074846-07	07/23/01	04/30/06	Project (Admin Core A)			ZY	100	235034	381460
					Cancer Chemotherapy Program						
Blake/Tillis	NCI	5P01CA074846-07	07/23/01	04/30/06	Project (Pharm Core C)			4	100	89579	146506
51.1.70	NO	50040407404007	07/00/04	0.4/0.0/0.0	Cancer Chemotherapy Program				400	000504	405000
Blake/Guzic	NCI	5P01CA074846-07	07/23/01	04/30/06	Project (Hem Onc Proj. 1) The role of an HNF-3 protein in c			2	100	280531	485088
Christy, W.	ACS	RPG-96-045-04-1	01/01/98	06/30/04	elegan foregut development	103537	128921	2	100	103537	128921
Chinsty, vv.	ACS	KFG-90-043-04-1	01/01/96	06/30/04	Star trial (Tamoxifen vs.	103337	120921		100	103337	120921
Dubois, Y.	NCI	5R01CA067893-02	09/08/97	06/30/03	Raloxifene)	97784	165288	1	50	48892	82644
<i>Basolo</i> , 1.	1101	01101071007000002	00/00/07	00/00/00	Star trial (Tamoxifen vs.	07701	100200		- 00	10002	02011
Dubois, Y.	NCI	5R01CA067893-02	09/08/97	06/30/03	Raloxifene)			5	50	48892	82644
Gehr, A.	NCI	5N02C654321-09	04/01/01	05/31/06	Cancer Information Service	1421931	1766530	ZY			
					Genetic epidemiology of breast						
Eutto, M.	NCI	5R01CA083747-03	12/27/00	11/30/02	cancerBRCA1 and BRCA2	146128	252801	6	100	146128	252801
	NIH /Subcon-				Calpain and p120 catenin						
Royce, R.	tract Univ.	5R01HL086850-04	08/01/02	06/30/04	regulation of cadherin function	33333	55333	3	100	33333	53333
Sutton, B.	NCI	5P30CA011189-11	12/01/01	11/30/02	Core Grant	3439815	3760687	ZC			
			Research S	Subtetale		6,556,614	8,402,928			1,183,639	1,955,440
TRAINING PROJ	IFCTS		Research	Subtotais:		6,336,614	6,402,926	_		1,163,639	1,955,440
TICALINITO I ICO	Funding		Start					Prog			
PI	Agency	Grant #	Date	End Date	Proj Title	Dir Cost	Tot Cost	Code	%	Prog Dir	Prog Tot
					Molecular study of bag domains:						
Adams, Q.	Army	DAMD1702-1-11	09/01/02	08/31/04	A new motif in prostate cancer	45368	48997	Т	100	45368	48997
5 14/	NO	FT0004000FT0 04	05/04/07	00/00/04	Cell adhesion and effects on cell	00.470	05045	_	400	00.470	05045
Burns, W.	NCI	5T32CA009579-01	05/01/87	02/28/04	behavior	23470	25345	Т	100	23470	25345
Caralan D	NIH	F221 II 060505 02	07/04/04	06/20/05	Differentiation of a stem cell	25505	25505	_	100	25505	25505
Carolan, R.	INIT	F32HL069595-02	07/01/01	06/30/05	population in vivo Serotonergic mechanisms is	35585	35585	1	100	35585	35585
Dicenza, R.	NIH	K08MH001711-02	07/01/99	06/30/04	stress and anxiety	164882	178071	Т	100	164882	178071
,		1	1 2.70.700	1 20,00,01		.0.032				.0.002	
			Training S	ubtotals:		269,305	287,998			269,305	287,998
			0	.1.		0.005.040	0.000.000			4 450 044	0.040.400
			Grand Tota	ais:		6,825,919	8,690,926			1,452,944	2,243,438

## **Summary 2B: Active Funded Projects**

List the total number of projects, the sum of direct costs and the sum of total costs (direct plus indirect) for each major funding agency category as follows: NCI, other NIH, ACS, NSF, other Peer Reviewed (as defined by NCI in Part II, Eligibility Requirements, of the CCSG guidelines) and Non Peer Reviewed (Industry-sponsored and Other). The CCSG and training grants may also be included. Provide subtotals and a grand total where indicated.

Summary 2B – Active Funding (Example Format)

2P30CA654321-50

## Outstanding University Cancer Center Reporting Date: xx/xx/200x

Funding Agency	Total Number of Projects	Sum of Direct Costs	Sum of Total Costs (Dir+Indir)
NCI	20	5,579,706	9,085,388
Other NIH	47	9,446,080	14,851,293
ACS	2	80,000	80,000
NSF	5	666,030	1,087,092
Other Peer Reviewed*	9	6,420,432	6,967,926
Subtotal of Peer Reviewed	83	22,192,248	32,071,699
Industry Non Peer Reviewed	35	3,299,571	3,544,740
Other Non Peer Reviewed	30	4,013,038	5,472,172
Subtotal of Non Peer Reviewed	65	7,312,609	9,016,912
Grand Total (All Projects)	148	29,504,857	41,088,611

#### Summary 3: Reportable Patients/Participation in Therapeutic Protocols By Anatomic Cancer Site

Summary 3 documents which anatomic cancer sites are being treated at the cancer center and whether the center is placing these patients onto therapeutic protocols for each sites. Broadly, it summarizes the clinical research activities of the cancer center. (Data in Summary 3 and 4 do not correlate exactly.) For clarity and uniformity, use the following definitions:

**Reporting Period:** The 12-month period for which data are being provided.

**Reportable Cancers:** Malignancies with an International Classification of Diseases for Oncology -3 (ICD-O-3) behavior code of 2 or 3 should be reported, in accordance with the established requirements of registry standard setting organizations.

**Reportable Patients:** Reportable patients are those seen face-to-face and *first registered* at the cancer center, whether as inpatients or outpatients, *during the reporting period*. All patients registered should be counted regardless of whether they have a newly diagnosed cancer or have recurrent disease and were referred to the cancer center for further evaluation and primary or secondary treatment occurring after the start date of the reporting period. This category *excludes* consults (e.g., for service or second opinions), diagnoses at autopsy, and former patients admitted for rehabilitation purposes or treatment of some other conditions. It also excludes patient follow up activities after treatment is completed.

Include data from affiliated institutions if agreements with the affiliates are sufficiently strong so as to guarantee that all their cancer patients will be reported to the center's registry. This would usually be the case, for example, with a children's hospital affiliated with a general university hospital, but would not apply to "satellite" institutions that submitted only a portion of their cancer patient population, or to patients whose only contact with the center was by virtue of being enrolled on protocol studies organized among community practitioners by center staff.

**Therapeutic Trials:** Those trials *in which an agent or other intervention is used* with the intention of curing, prolonging, or otherwise improving the life of the patient with cancer.

#### **Table Format**

Provide the total number of newly registered reportable patients by anatomical site of cancer for the selected reporting period, using the definitions above. Reflect the number of *patients* coming to the cancer center, not the numbers of visits. *Do not include any patient more than once unless they have two malignancies diagnosed in the same year*. Refer to the example format for Summary 3.

Provide the total number of inpatients and outpatients by anatomic site that were *newly placed* on therapeutic research protocols during the selected reporting period. Refer to the example format for Summary 3. A patient may appear more than once if he/she is on more than one therapeutic protocol during the reporting period. *Do not include patients on non-therapeutic trials*.

# Outstanding University Cancer Center Reporting Period 1/1/200x – 12/31/200x

Name of Reporting Source	Newly Registered	Total patients newly enrolled in therapeutic
Disease Site	Patients	protocols
Lip, Oral Cavity and Pharynx	T GUIOTILO	protection
Esophagus		
Stomach		
Small Intestine		
Colon		
Rectum		
Anus		
Liver		
Pancreas		
Other Digestive Organ		
Larynx		
Lung		
Other Respiratory and Intrathoracic Organs		
Bones and Joints		
Soft Tissue		
Melanoma, skin		
Kaposi's sarcoma		
Mycosis Fungoides		
Other Skin		
Breast – Female		
Breast – Male		
Cervix		
Corpus Uteri		
Ovary		
Other Female Genital		
Prostate		
Other Male Genital		
Urinary Bladder		
Kidney		
Other Urinary		
Eye and Orbit		
Brain & Nervous System		
Thyroid		
Other Endocrine System		
Non-Hodgkin's Lymphoma		
Hodgkin's Lymphoma		
Multiple Myeloma		
Lymphoid Leukemia		
Myeloid and Monocytic Leukemia		
Leukemia, other		
Leukemia, not otherwise specified		
Other Hematopoietic		
Unknown Sites		
III-Defined Sites		
TOTAL:		
TOTAL:		

## **Summary 4: Information on Clinical Research Studies**

Using the example format for Summary 4, produce a report of the clinical research studies open at any time during the reporting period at your cancer center during the defined reporting period.

Name of Institution: For all clinical trials and research, use the name of the cancer center in the heading.

**Reporting period:** Define the 12-month period for which data are being provided. (top of each page)

## Sort the report in the following order according to the instructions below (also see sample format):

- Clinical Research Category
- Trial Sponsor
- Principal Investigator

## Clinical Research Category: Divide your report into four sections, as follows:

- clinical trials involving an agent or device;
- clinical trials involving *other types of interventions* (i.e. behavioral modification, nutritional protocols, etc.);
- epidemiologic or other observational studies; and
- companion, ancillary or correlative studies associated with a clinical trial or other biological studies using clinical specimens *that can be linked to patient data*.

# Trial Sponsor: For clinical trials involving an agent or device or other intervention *only*, organize your data, according to sponsorship, as follows:

- National Cooperative Group Trials: Place an asterisk [\*] next to any trials authored by an investigator at your institution.
- Other Externally Peer-Reviewed Trials: R01s and P01s funded by NIH or trials supported by other peer-reviewed funding organizations, such as the ACS, the Komen Foundation, etc.
- **Institutional Trials:** In-house, internally reviewed trials, *including those collaborative studies conducted with industry sponsorship in which the center is a primary contributor to the design, implementation, and monitoring of the trial, or participation in a multi-site trial initiated by an institutional investigator at another center.* Place an asterisk [\*] next to any multi-site trials authored by an investigator at your institution.
- **Industrial Trials:** Design and implementation of the study is controlled by the pharmaceutical company.

Principal Investigator: Sort clinical trials, epidemiologic/cancer control/behavioral and companion/ancillary/correlative studies by principal investigator

#### **Table Format**

Provide a column in the report, in the order provided, for each of the data items listed below:

**Group/Sponsor/Funding Source:** Provide the name of the external sponsor or funding source. For national group trials, use CALGB, CCG, ECOG, GOG, NSABP, POG, RTOG, and SWOG. For externally peer-reviewed trials or other clinical research studies, list the funding agency. For industrially sponsored research, **list the name of the pharmaceutical sponsor.** For institutionally sponsored trials or studies, list the names of the applicable funding agencies, including the parent institution, pharmaceutical company, or in the case of a multisite study, the name of the other sponsoring cancer center.

**Anatomic Site (Site):** Identify the anatomic cancer site(s) (i.e. breast, ovary) on which the trial or study is focused. If a feasibility or early phase trial or other clinical study is broadly applicable to a number of potential anatomic sites, enter the term "multiple" in this column.

**Protocol ID/IRB Number:** Provide the unique identifier for this study. For both national and externally reviewed trials, list the common protocol number that the trial is known under nationally (if one exists), followed by the internal institutional number. For both institutional and industrial trials and other types of studies, use an internal protocol identification number or IRB number.

**Principal Investigator (PI):** Provide the **last name**, and **first initial** of the Principal Investigator from your center who is responsible for this study.

**Program (Prog):** Provide the program code at your center that includes this protocol or study. **Use the codes defined in Summary 1B.** 

**Date Opened:** Provide the date that this protocol or study was opened to accrual or initiated at your center.

**Date Closed:** If the protocol or clinical research study was closed to accrual or completed at your center during the 12-month reporting period, provide the date it was closed.

**Phase:** For clinical trials, provide the study phase. **Acceptable phases are pilot, feasibility, 1, 2, 3,4, or combinations such as 1/2.** For epidemiologic, cancer control/behavioral, observational, ancillary, correlative or other biological studies, indicate "N/A."

**Trial/Study Type (Type):** Identify the type of trial or clinical research study, as follows:

#### **Intervention Studies:**

**Therapeutic intervention**: Clinical trials with therapeutic intent using drugs, radiation, surgery, and/or biological agents. *Use only Therapeutic Intervention studies to determine accrual percentages of women and minorities*.

**Prevention intervention**: Clinical trials for the modulation of cancer risk and inhibition of cancer progression using nutrition, dietary or chemoprevention interventions.

Non-Intervention studies: Ancillary, Companion, or Correlative studies must be linkable to other patient data.

- Screening, Early Detection, or Diagnostic: trials directly testing the efficacy of devices, techniques, procedures, or tests for earlier/more accurate detection or diagnosis of disease
- **Supportive Care:** studies in which an intervention is used to improve the comfort and quality of life for the patient
- **Epidemiologic/Observational:** studies among cancer patients and healthy populations that involve no intervention or alteration in the status of the participants, e.g., surveillance, risk assessment, environmental and behavioral studies, etc.

- Ancillary or Companion: auxiliary studies that are stimulated by, but not a required part of, a
  main clinical trial/study, and that utilize patient or other resources of the main trial to generate
  information relevant to it). Companion or ancillary studies included must be linked to an active
  trial, or epidemiologic or other observational study (screening, early detection, diagnostic;
  therapeutic; or prevention) and should include only patients accrued to that trial or study
- **Correlative:** laboratory based studies using specimens to assess cancer risk, clinical outcomes, response to therapies, etc.

**Title:** Provide a concise title for this trial or study limited to 100 characters or fewer.

**Target:** Indicate the total number of patients or participants needed for the entire study (i.e. the targeted accrual) as stated in the protocol or study. Do **not** submit a targeted range, such as "10 - 100." If this is a multi-institutional or national trial initiated by an investigator at another institution, cite only the number of patients or participants the cancer center expects to accrue over the next 12 months of the reporting period. If the center **initiated** the multi-site trial/study, enter both the number of patients or participants needed for the entire study across all participating sites (in parentheses), and the number of patients or participants to be accrued by the center during the next 12 months of the reporting period.

#### **Accrual Site:**

- Cancer Center (Primary): Create an accrual reporting column for patients involved in clinical trials at the primary hospital or treatment facility of the cancer center and healthy subjects involved in other clinical research at the cancer center.
- Other (optional): Create a separate patient/healthy subject accrual reporting column for all additional hospital or treatment facilities or research facilities closely associated with the cancer center (e.g., VA, Children's Hospital, other teaching hospital or research facility).

#### **Accrual Timeframes:**

- o **12 Mos:** For each **applicable** accrual site reporting column, provide a count of the number of patients that were accrued to this trial or study during the identified 12-month reporting period.
- o **To Date:** For each **applicable** accrual site reporting column, provide a count of the number of patients accrued to this trial to date. This is a cumulative figure, not an annual total.

# **Outstanding University Cancer Center**

Reporting Period: 1/1/200x - 12/31/200x Report Prepared: xx/xx/200x

<b>SECTIO</b>	N 1 (Agen	t or Devic	e)											
NATIONA	NATIONAL										ACCRUAL			
Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
GOG	Cervix	106	Smith, J	5	1/25/00		2	Treat	Evaluation of Gemcitabine in Persistent or Recurrent Non- Squamous Cell Carcinoma of the Cervix	2	0	1	0	1
ECOG	Bladder	9638	*Saperstein, R	4	1/17/99		2	Treat	Study of Paclitaxel plus Carboplatin in patients with advanced carcinoma of the bladder	4	0	4	0	0
EVTEDNI	ALLY PEEF	DEVIEWE	.u								ACCRUAL			
EVIEKIN	ALLI PEER	K-KEVIEWE	ט.			l			T	T		Camban	Other	Other
Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
NCI	Ovarian	9971	Ryabinsky, D	5	9/24/02		N/A	Diag	Detection of Ovarian specific markers in the peripheral blood in high risk women	50	2	8	10	10

INSTITUT	INSTITUTIONAL									ACCRUAL				
Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
OUCC	Multiple	02-010	Booker, M	4	6/9/01		1	Treat	Ph 1 trial of subcutaneous and/or oral calciriol [(1,25-COH)2D3] and Carboplatin in advanced solid tumors	100	16	51	5	12

INDUSTR	INDUSTRIAL										ACCRUAL			
Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
Superph	Leukemia	SP-990	Gonzalez, R	4	7/3/01		2	Treat	Genasense (Bcl-2 Antisense) combined with Mylotarg (gemtuzumab ozogamicin) in elderly patients with relapsed acute myeloid leukemia	5	0	1	1	1

## **SECTION 2 (Trials Involving other Interventions)**

NATIONA	NATIONAL								ACCRUAL					
Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
ECOG	Prostate	CRJ-51	Harshman, A	4	1/7/95		Pilot	Treat	Randomized trial to study whether an outpatient educational and behavioral skills training program will improve pain control in patients who have metastatic or recurrent prostate cancer	225	15	191	19	19

EXTERNA	EXTERNALLY PEER-REVIEWED									ACCRUAL				
Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
NCI	Multi	93-55	Prince, A	2	3/5/02		N/A	Prev	Teen smoking prevention and cessation via CD ROM program	500	46	210	0	0

INSTITUTIONAL								ACCRUAL						
Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
OUCC	Lip, Oral Cavity	3929	Collyer, E	2	9/7/00		N/A	Treat	Biobehavioral interventions for oral pain	70	13	13	6	23

# SECTION 3 (Epidemiologic or other Observational Studies)

Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
NCI	Ovarian	3315	Lemon, J	3	6/1/00	6/1/04	N/A	Epi	Exogenous hormone use and risk of ovarian cancer	55	12	49	2	5

# **SECTION 4 (Companion, Ancillary or Correlative Studies)**

Sponsor	Site	Proto ID	PI	Prog	Date Opened	Date Closed	Phase	Туре	Title	Target	Center 12 mos	Center To Date	Other 12 mos	Other To Date
GOG	Ovarian	D9902	Schubert, W	3	1/24/01		N/A	Ancil	Protocol for collecting and banking ovarian cancer specimens	25	5	10	4	4

## **Summary 5: Comparison of Current and Requested CCSG Budgets**

Using the attached format as a guide, provide the current CCSG budget (middle column), and the requested budget for the first year of the renewal application (right column) for each major budget category listed on the left. List the shared resources individually, as shown in the examples. Subcategorize developmental funds into recruitments, interim support, pilot projects, and new shared resources, etc. Show a sum of the total direct costs at the bottom of the chart.

The current budget, including the budget for each category and total direct costs, should reflect the last full year of the current competitive segment as submitted in the type 5 application and/or as detailed in the notice of award for that period, *exclusive of carryover funds and supplements*. The direct cost figures should include any third party indirect costs, since these are charged as direct costs to the CCSG.

Summary 5: Summary and Comparison of Current and Requested CCSG Budgets (Example Format)

2P30CA654321-50

## **Outstanding University Cancer Center**

CCSG Budget Category	Current Budget (Direct costs)* [insert date e.g., 01/01/0X- 12/31/0X] Last full year of current competitive grant	Requested Budget (direct costs) [insert date e.g., 01/01/0X – 12/31/0X] first full year of competitive application
Professional Personnel Senior Leadership Major Program Directors Staff Investigators Subtotal Administration Planning & Evaluation Shared Resources and Services Examples: Animal Facility Flow Cytometry Shared Resource Electron Microscope Shared Resource Etc. Subtotal Protocol Review and Monitoring System Protocol Specific Research Developmental funds		
Total Direct Costs		

<sup>\*</sup>Exclusive of Carryover Funds and Supplements and inclusive of third party indirect cost